

Sudan Elementary

Pre-K Family Engagement Plan

2017-2018

- **Facilitate family-to-family support**
 - Provide a parent room that allows parents to network and learn from each other as individuals and in groups;
 - Have monthly parent meetings and base topics on parent needs or requests;
 - Ask parents to speak at parent meeting who can share about given topic or share experiences;
 - Elect parent committee members with various roles in conducting monthly parent trainings;
 - Encourage bi-lingual parents to translate for other parents.

- **Establish a network of community resources**
 - Head Start Family Service Worker builds relationships with local businesses if possible;
 - Work with local churches to provide school supplies if needed;
 - Head Start Mental Health staff provides resources to parents to help with child behavior or family crisis;
 - Head Start Health staff works with parents to find a dental home, medical home, apply for Medicaid, SNAP, TANF, etc.

- **Increase family participation in decision-making**
 - Parents are elected annually from parent committee to become a member of Head Start Policy Council;
 - Include parents on Site base team;
 - Family Service Workers will develop goals with each family based on needs assessment, and work with them at least monthly on the progress towards meeting the goal;
 - Educate families about their rights under State and Federal laws.

- **Equip families with tools to enhance and extend learning**

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- Parent newsletters each six weeks;
- Home visits conducted as needed;
- Provide parents transition meeting opportunities to assist children moving to kindergarten- tour the school, invite Kinder teachers to parent meeting, etc;
- Parent/Teacher Conferences twice annually;
- Provide instructional materials for students at home as needed.
- **Evaluate family engagement efforts and use evaluations for continuous support**
 - It is the goal of the district to involve parents in all school activities. Family Engagement is the key to children’s school readiness. When district staff and families are engaged as partners, they commit to working together on children’s behalf. The pre-k years are vital in involving parents early on in their children’s academic career. Early interactions the stage for future involvement.
 - Head Start Family Service Workers work with parents and decide cooperatively at the beginning of each school year on achievable family goals. The goals are aligned with the Parent, Family, Community and Engagement Outcomes set by the Office of Head Start. The seven areas are:
 - Family Well-being
 - Positive Parent-Child Relationships
 - Families as Lifelong Educators
 - Families as Learners
 - Family Engagement in Transitions
 - Family Connections to Peers and Community
 - Families as Advocates and Leaders Family Service Workers set individual goals in one or more of the above areas and

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follow up monthly on progress assigning a raw score to each of the areas three times a year. Each score represents an improvement or digression. Monthly case notes are documented in an on-line software tracking system.